



WARSASH TENNIS CLUB INCIDENT/ACCIDENT GUIDELINES

PLEASE FOLLOW THESE GUIDELINES IN THE INSTANCE OF ANY INCIDENT OR ACCIDENT AT WARSASH TENNIS CLUB.

- Stay calm but act swiftly and observe the situation.
Is there any danger of further injuries?
- Listen to what the injured person is saying.
- If the injury is minor, alert your first aider to take appropriate action.
- If the injury requires specialist treatment, call the emergency services.
- Deal with the rest of the group and ensure that they are adequately supervised.
- Do not move someone with major injuries. Wait for the emergency services.
- Contact the injured person's parent/carer.
- Complete an Incident/Accident report form in the Club Manual in the clubhouse.

Full contact/address details in case of emergency:

Club Name: WARSASH TENNIS CLUB

**Address: Recreation Ground, Osborne Road, Warsash, Southampton
(No actual postcode but nearest postcode is SO31 9GH)**

Telephone: No land line on site but key members may be contacted in emergencies –

Club Chairman: Pauline Udal 01489 557930 07932 693815

Club Secretary: Karen Harrison 01329 239309 07768 615095

Facilities: David Sadler 01489 885560 07775 866225

Chris Coote 01489 582319 07710 283626

First Aider: Rob Norris 07825 641870

First Aider: Jenny Coleman 07809 223113

FIRST AID EQUIPMENT IS IN CLUBHOUSE KITCHEN CUPBOARD